



# Foxtton School

## **Pupils' Contract for using computers and going online**

- I will respect the work of others by not looking at it or deleting it.
- I will ask permission before using memory sticks, CDs and DVDs in school computers.
- I will ask permission to go online.
- I will tell an adult straight away if I find online things that I don't like.
- I will only send messages to people that I know.
- I will use a range of passwords, keep all passwords safe and never share accounts.
- I will send messages that are respectful and that use appropriate language.
- If I receive a message from a person that I don't know I will not open it and report it to an adult.
- I will never give out personal details. This includes my name, the school name, my address, my age or any contact information such as telephone numbers. I will not give out the details of others.
- If I use material that is the work of others in my own work, I will state where I found the information.